

1.11A.

*LC practice: Non-Microform and Electronic Reproductions*¹

Follow these guidelines for reproductions of previously existing materials that are made for: preservation purposes in formats other than microforms; non-microform dissertations and other reproductions produced "on demand"; and, electronic reproductions.

1) Transcribe the bibliographic data appropriate to the *original* work being reproduced in the following areas:

title and statement of responsibility
edition
material (or type of publication) specific details
publication, distribution, etc.
physical description
series

2) If appropriate, give in the title and statement of responsibility area the general material designation that is applicable to the format of the *reproduction* (cf. LCRI 1.1C).

3) Give in a single note (533 field) all other details relating to the *reproduction* and its publication/availability. Include in the note the following bibliographic data in the order listed:

format of the reproduction
dates of publication and/or sequential designation of issues reproduced (for
serials)

¹ A reproduction is a manifestation that replicates an item or a group of items or another manifestation (e.g., a reprint with no changes) and that is intended to function as a substitute. The reproduction may be in a different physical format from the original. Reproduction is a mechanical rather than an intellectual process. The physical characteristics of the reproduction such as color, image resolution, sound fidelity are influenced by the particular mechanical process used to create it, and therefore may differ from those of the original. Reproductions are usually made for such reasons as the original's limited availability, remote location, poor condition, high cost, or restricted utility.

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place and name of the agency responsible for the reproduction²
date of the reproduction
physical description of the reproduction if different from the original
series statement of the reproduction (if applicable)
notes relating to the reproduction (if applicable)

Apply rules 1.4-1.7 for the formulation of the bibliographic data in the 533 field note. Enclose cataloger-supplied data in brackets. Omit the area divider (space-dash-space).

4) Use a physical description fixed field (007) applicable to the reproduction. For electronic reproductions, also supply information about the electronic location and access (856 field).

Examples (do not necessarily include all applicable data elements):

| | | |
|-----|----|---|
| 007 | | st#pmndmb |
| 245 | 10 | \$a Barcarolle, op. 10, piano solo \$h [sound recording] / \$c Sergei Rachmaninoff. Valse in A \flat , op. 64, no. 3, piano solo / Chopin. |
| 260 | ## | \$a [West Orange, N.J.] : \$b Edison, \$c [1921] |
| 300 | ## | \$a 1 sound disc : analog, 78 rpm, vertical, mono. ; 10 in. |
| 511 | 0# | \$a Sergei Rachmaninoff, piano. |
| 500 | ## | \$a Recorded at Edison Studios, New York, Apr. 19 (2nd work) and Apr. 23 (1st work), 1919. |
| 500 | ## | \$a Acoustic recording. |
| 533 | ## | \$a Sound tape reel. \$b College Park, Md. : \$c International Piano Archives at Maryland, \$d 1989. \$e 1 sound tape reel : analog, 15 ips, 2 tracks, mono. ; 10 in., $\frac{1}{4}$ in. tape. |
| 245 | 10 | \$a American colorplate books, 1800-1900 / \$c by Daniel Francis McGrath. |
| 260 | ## | \$c 1966. |
| 300 | ## | \$a iv, 231 leaves. |
| 500 | ## | \$a Typescript. |

² Consider the "agency responsible for the reproduction" to be the agency that selected the material to be reproduced, arranged for reproducing the material, exercised control over production formats, has overall responsibility for quality, etc. If the agency is unknown, give "[s.n.]." Transcribe also the name of the agency from which to secure copies or the agency that made the reproduction if the agency is named in one of the prescribed sources for the publication, distribution, etc., area of the reproduction

| | | |
|-----|----|---|
| 502 | ## | \$a Thesis (Ph. D.)--University of Michigan, 1966. |
| 504 | ## | \$a Includes bibliographical references (leaves 226-231). |
| 533 | ## | \$a Photocopy. \$b Ann Arbor, Mich. : \$c University Microfilms, \$d 1970. \$e 23 cm. |
| 007 | | cr |
| 245 | 10 | \$a Introduction to United States government information sources \$h [computer file] / \$c Joe Morehead. |
| 250 | ## | \$a 6th ed. |
| 260 | ## | \$a Englewood, Colo. : \$b Libraries Unlimited, \$c 1999. |
| 300 | ## | \$a xxv, 491 p. ; \$c 25 cm. |
| 440 | #0 | \$a Library and information science text series |
| 504 | ## | \$a Includes bibliographical references and indexes. |
| 533 | ## | \$a Electronic reproduction. \$b Boulder, Colo. : \$c NetLibrary,\$d 1999. \$n Mode of access: World Wide Web. |
| 856 | 4# | \$3 Display record \$u http://www.netlibrary.com/summary.asp?ID=11187 |

Note: Items that are reproductions of materials prepared or assembled specially for bringing out an original edition (e.g., republished for inclusion in a collection, commemorative editions, published with new introductory material) are cataloged as editions, not as reproductions.

Note: LC may, in some instances of electronic reproductions, delineate details of the reproduction on the record for the original manifestation rather than create a separate record for the reproduction. See LC's "Draft Interim Guidelines for Cataloging Electronic Resources" < http://lcweb.loc.gov/catdir/cpso/dcmb19_4.html > for more information.